**ARCP 2020 Requirements – Level 2 Trainees**

**RCPCH Assessments – comparing normal requirements with minimum requirements in light of Covid-19 pandemic.**

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| --- | --- | --- | --- | --- |
|  | **LEVEL**  **“Normal Requirements”** | | **COVID-19 minimum evidence requirements**  **(if different)** | **🗹** |
|  | **ST4** | **ST5** | **Level 2 (ST4-5)** |  |
|  | **Supervised Learning Event (SLE)** | |  |  |
| **Mini CEX and CBD** | No requirement for a minimum total. Aim for quality not just quantity. Useful SLEs will challenge, act as a stimulus and mechanism for reflection, uncover learning needs and provide an opportunity for developmental feedback. | |  |  |
| **ACAT (CEX/CbD)** | 1 | | Minimum 1 ACAT observed by supervising clinician |  |
| **HAT (CEX)** | 1 | 1 | 1 HAT per level |  |
| **LEADER (CbD)** | 1 | 1 | 1 LEADER per level |  |
| **Safeguarding CbD** | 1 | 1 | Safeguarding CBD minimum 1 per training level |  |
| **DOC** | 5 | |  |  |
|  |  | |  |  |
|  | **Assessment of Performance (AoP)** | |  |  |
| **DOPS** | (A minimum of 1 satisfactory AoP for the compulsory procedures outstanding from level 1) | |  |  |
| **Paed CCF** | Optional | |  |  |
| **ePaed MSF** | 1 | 1 | 1x MSF during level 2 |  |
|  |  | |  |  |
|  | **Other Evidence required for ARCP** | |  |  |
| **Evidence** |  | | Continued valid life support evidence, APLS, NLS, EPALS or equivalent |  |
|  | **Trainer’s Report** | |  |  |
| **Trainer’s Report** | 1 | 1 | Satisfactory Educational Supervisor report for each training year |  |

**Other Documentation Required for ARCP**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **“Normal Requirements”** | **COVID-19 minimum evidence requirements (if different)** | **🗹** |
| **Form R** | Completed and returned by 15th June |  |  |
| **Self-declaration form** |  | Self-declaration form completed in addition to Form R and returned to [formr.TV@hee.nhs.uk](mailto:formr.TV@hee.nhs.uk) |  |
| **Whole scope of practice form** | The paper-based ‘Whole scope of practice form’ (formerly known as the Wider scope of practice.) To be completed if you have declared any additional work outside of your training programme. The content of this form must be approved and signed by your ES. The form can be returned on paper or as a scanned document by email. |  |  |
| **Time out of training and absence** | Ensure absence or time out of programme is logged – eg OOPC, maternity or sick leave etc. |  |  |
| **ePortfolio Organisation** | Ensure all your hospital posts, with correct dates are recorded on the eportfolio – otherwise it will create an incorrect ARCP form. **Check this before you start you Clinical Supervisor and Educational Supervisor reports. (Add Training Post)** |  |  |
|  | Folder Labelled “**June 2020 ARCP”** in documents area of eportfolio – to include all key ARCP documents to be reviewed |  |  |
|  |  |  |  |
| **Educational Supervision** | Induction Meeting and PDP – with clear, appropriate objectives (SMART) |  |  |
|  | (Mid-term) |  |  |
|  | ES Trainer’s Report to be completed AFTER MSF and OTHER SUPERVISOR reports. Provide ES with dates and evidence of your mandatory courses eg APLS/NLS/Safeguarding | **COVID-19 specific Educational Supervision (ES) form** |  |
| **Clinical Supervision** | Induction Meeting for each post and PDP |  |  |
|  | Mid-term |  |  |
|  | CS Report for each post |  |  |
|  | **“Normal Requirements”** | **COVID-19 minimum evidence requirements (if different)** | **🗹** |
| **CV** | Up to date CV – in ARCP folder |  |  |
| **CCT calculator** | In ARCP folder |  |  |
| **Mandatory Certificates** | Up to date certificates for  APLS and NLS or equivalent,  Safeguarding – clearly labelled in ARCP folder. | ALSG (APLS) – has extended deadline for recertification by 6 months:<https://www.alsg.org/home/course/view.php?id=321#section-1> |  |
|  |  |  |  |
| **ePortfolio and Curriculum** | Evidence of Completion of any requirements from last ARCP |  |  |
|  | Development log to show clinic attendance, procedures, resuscitation events etc |  |  |
|  | Anonymised reflection on any incidents or complaints mentioned on your form R |  |  |
|  | Evidence of linking to curriculum and using your Eportfolio to evidence learning, identify learning gaps and record experience |  |  |
|  | Record Teaching Attendance |  |  |
|  | Evidence of QIP or Audit at least one every 2 years |  |  |
|  |  |  |  |
| **If OOPR or OOPE** | An OOP Supervisor report |  |  |
|  | Annual ARCP OOP form |  |  |
|  |  |  |  |
| **If GRID trainee** | CSAC progression form |  |  |
|  |  |  |  |
| **If Academic Trainee** | Academic Trainee’s Progress report |  |  |

**Evidence to be considered at ARCP panels in Paediatrics**

***(From RCPCH Supporting the COVID-19 response - managing annual review of competency progression (ARCP) for paediatrics training)***

**Notes on time-based training requirements**

There is no requirement for any level 1 or level 2 trainee to satisfy and minimum time-based rotational elements within each level of training (eg, 6 months community, 6 months NICU, etc). Suitability for progression should be judged with reference to the Progress key capabilities required for each level, not time-based experience.

All trainees who accepted places on sub-specialty training programmes ("GRID") should have those rotations honoured when their progress has been satisfactory in the placements they have been given. There is no requirement for them (or trainees wish to do level 3 general paediatrics) to have completed 6 months of CCH, NICU, etc.

**References/Further Reading**

RCPCH Assessment Guide

<https://www.rcpch.ac.uk/resources/assessment-guide#our-assessments>

RCPCH Supporting the COVID-19 response - managing annual review of competency progression (ARCP) for paediatrics training

<https://www.rcpch.ac.uk/resources/supporting-covid-19-response-managing-annual-review-competency-progression-arcp>

HEE Supporting the COVID-19 Response: Management of Annual Review of Competency Progression (ARCP) <https://healtheducationengland.sharepoint.com/:b:/g/Comms/Digital/ETRVEXEEy8FHoipBsKUp-QIBf1Hbl1XzXjkX3nna5oCYDA?e=ncdiEl>