**ARCP 2020 Requirements – Level 3 Trainees**

**RCPCH Assessments – comparing normal requirements with minimum requirements in light of Covid-19 pandemic.**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **LEVEL 3****“Normal Requirements”** | **COVID-19 minimum evidence requirements****(if different)** | **🗹** |
|  | **ST6** | **ST7** | **ST8** | **Level 3 (ST6-8)** |  |
|  | **Supervised Learning Event (SLE)** |  |  |
| **Mini CEX and CBD** | No requirement for a minimum total. Aim for quality not just quantity. Useful SLEs will challenge, act as a stimulus and mechanism for reflection, uncover learning needs and provide an opportunity for developmental feedback.  |  |[ ]
| **ACAT (CEX/CbD)** | Optional |  |[ ]
| **HAT (CEX)** | Optional |  |[ ]
| **LEADER (CbD)** | 1 | 1 | 1 |  |[ ]
| **Safeguarding CbD** | 1 | 1 | 1 | Safeguarding CBD minimum 2 per training level |[ ]
| **DOC** | 5 |  |[ ]
|  |  |  |  |
|  | **Assessment of Performance (AoP)** |  |  |
| **DOPS** | A minimum of 1 satisfactory AoP for the compulsory procedures within the relevant sub-specialty curriculum |  |[ ]
| **Paed CCF** | Optional |  |[ ]
| **ePaed MSF** | 1 | 1 | 1 | 2x MSF during level 3 |[ ]
|  |  |  |  |
|  | **Other Evidence required for ARCP** |  |  |
| **Evidence** |  |  |  | Continued relevant valid life support evidence |[ ]
|  | RCPCH START | Completion of and reflection from RCPCH START assessment |[ ]
|  |  |  |  |  |  |
| **Trainer’s Report** | 1 | 1 | 1 | Satisfactory Educational Supervisor report for each training year |[ ]

**Other Documentation Required for ARCP**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **“Normal Requirements”** | **COVID-19 minimum evidence requirements (if different)** | **🗹** |
| **Form R** | Completed and returned by 15th June |  |[ ]
| **Self-declaration form** |  | Self-declaration form completed in addition to Form R  |[ ]
| **Whole scope of practice form** | The paper-based ‘Whole scope of practice form’ (formerly known as the Wider scope of practice.) To be completed if you have declared any additional work outside of your training programme. The content of this form must be approved and signed by your ES. The form can be returned on paper or as a scanned document by email. |  |[ ]
| **Time out of training and absence** | Ensure absence or time out of programme is logged – eg OOPC, maternity or sick leave etc. |  |[ ]
| **ePortfolio Organisation** | Ensure all your hospital posts, with correct dates are recorded on the eportfolio – otherwise it will create an incorrect ARCP form. **Check this before you start you Clinical Supervisor and Educational Supervisor reports. (Add Training Post)** |  |[ ]
|  | Folder Labelled “**June 2020 ARCP”** in documents area of eportfolio – to include all key ARCP documents to be reviewed |  |[ ]
|  |  |  |  |
| **Educational Supervision** | Induction Meeting and PDP – with clear, appropriate objectives (SMART) |  |[ ]
|  | (Mid-term) |  |[ ]
|  | ES Trainer’s Report to be completed AFTER MSF and OTHER SUPERVISOR reports. Provide ES with dates and evidence of your mandatory courses eg APLS/NLS/Safeguarding | **COVID-19 specific Educational Supervision (ES) form** |[ ]
| **Clinical Supervision** | Induction Meeting for each post and PDP |  |[ ]
|  | Mid-term |  |[ ]
|  | CS Report for each post |  |[ ]
|  | **“Normal Requirements”** | **COVID-19 minimum evidence requirements (if different)** | **🗹** |
| **CV** | Up to date CV – in ARCP folder |  |[ ]
| **CCT calculator** | In ARCP folder |  |[ ]
| **Mandatory Certificates** | Up to date certificates forAPLS and NLS or equivalent,Safeguarding Level 3 – clearly labelled in ARCP folder. | ALSG (APLS) – has extended deadline for recertification by 6 months:<https://www.alsg.org/home/course/view.php?id=321#section-1>  | [ ]  [ ]  [ ]  |
|  |  |  |  |
| **ePortfolio and Curriculum** | Evidence of Completion of any requirements from last ARCP |  |[ ]
|  | Development log to show clinic attendance, procedures, resuscitation events etc |  |[ ]
|  | Anonymised reflection on any incidents or complaints mentioned on your form R |  |[ ]
|  | Evidence of linking to curriculum and using your Eportfolio to evidence learning, identify learning gaps and record experience |  |[ ]
|  | Record Teaching Attendance |  |[ ]
|  | Evidence of QIP or Audit at least one every 2 years |  |[ ]
|  |  |  |  |
| **If OOPR or OOPE** | An OOP Supervisor report |  |[ ]
|  | Annual ARCP OOP form |  |[ ]
|  |  |  |  |
| **If GRID trainee** | CSAC progression form |  |[ ]
|  |  |  |  |
| **If Academic Trainee** | Academic Trainee’s Progress report |  |[ ]

**Level 3 Trainees approaching CCT**

***(From RCPCH Supporting the COVID-19 response - managing annual review of competency progression (ARCP) for paediatrics training)***

The ARCP panel should award an ARCP outcome 10.2 a trainee is approaching CCT and the ARCP panel is unable to award an outcome 6 because there is insufficient evidence of the capabilities required for CCT. These might include having been prevented from undertaking the RCPCH START assessment or being able to acquire sub-specialty training because of the COVID-19 pandemic.

For trainees approaching CCT without the RCPCH START assessment, there is no current appropriate compensatory measure.

The RCPCH is working through options with the GMC. We will be liaising with paediatric schools regarding affected trainees in their area, with the highest priority devoted to those trainees expecting to CCT before the next planned RCPCH START assessment. We will be exploring a bespoke solution for these trainees and we will ensure the next assessment, planned for October, has sufficient places for trainees affected by cancelling the April 2020 assessment.

**References/Further Reading**

RCPCH Assessment Guide

<https://www.rcpch.ac.uk/resources/assessment-guide#our-assessments>

RCPCH Supporting the COVID-19 response - managing annual review of competency progression (ARCP) for paediatrics training

<https://www.rcpch.ac.uk/resources/supporting-covid-19-response-managing-annual-review-competency-progression-arcp>

HEE Supporting the COVID-19 Response: Management of Annual Review of Competency Progression (ARCP) [https://healtheducationengland.sharepoint.com/:b:/g/Comms/Digital/ETRVEXEEy8FHoipBsKUp-QIBf1Hbl1XzXjkX3nna5oCYDA?e=ncdiEl](https://healtheducationengland.sharepoint.com/%3Ab%3A/g/Comms/Digital/ETRVEXEEy8FHoipBsKUp-QIBf1Hbl1XzXjkX3nna5oCYDA?e=ncdiEl)