

FORM A

Dental Foundation & Dental Therapy Training 2025-2026

Practice Owner & Educational Supervisors
Sole & Joint Application

This form should be completed by ALL Educational Supervisors
and Training practices

REAPPLYING

for dental foundation training posts 2025-2026
(This is not an application for employment)

To be completed in conjunction with
Dental Trainer Application Guidance 2025-2026

Application Form must be completed electronically and returned to
England.Dental.SouthEast@nhs.net

by

31 January 2025

To be completed and signed by PRACTICE OWNER and ALL APPLICANTS

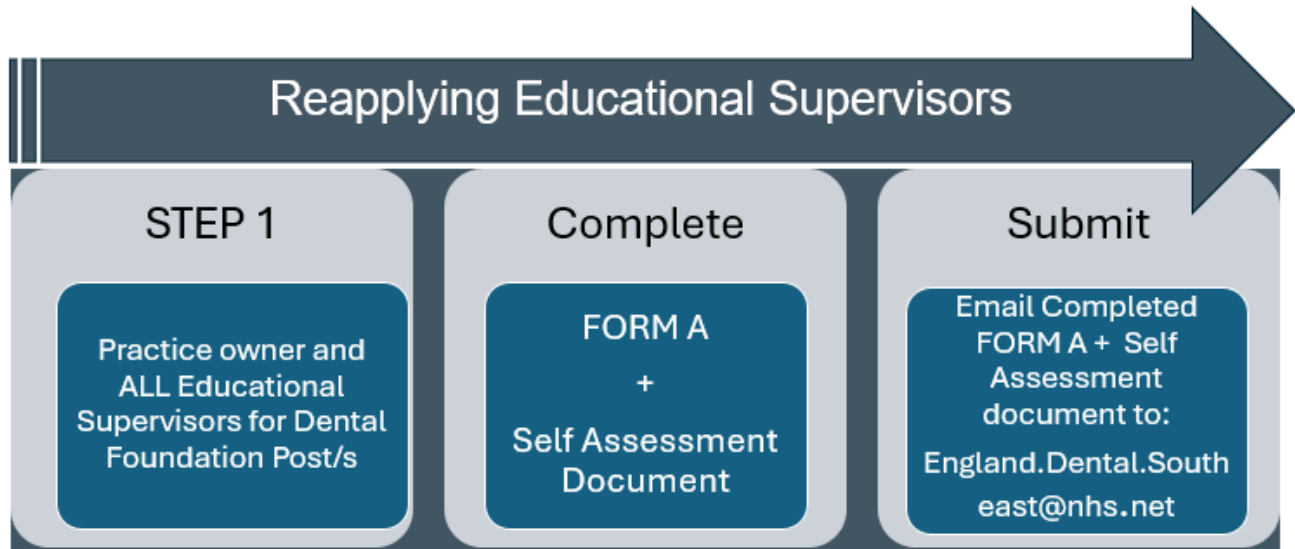


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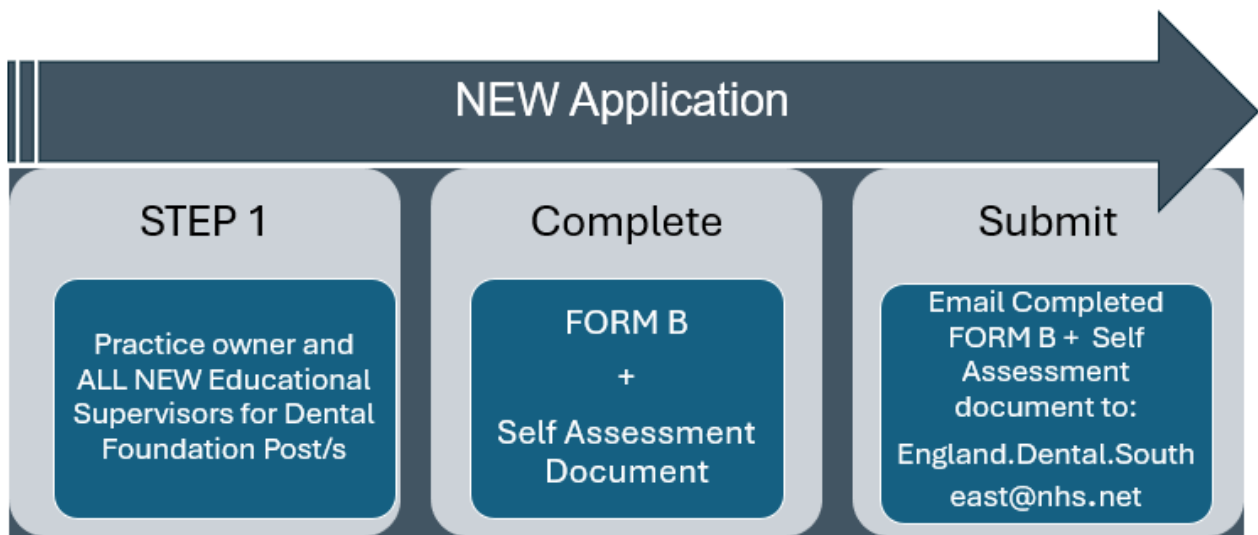
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Application Process STEP BY STEP

Please refer to the ES Guidance 2025/2026 which provides comprehensive guidance for the recruitment process.



This form should not be completed if you are applying as a NEW Practice or NEW Educational Supervisor – please refer to FORM B.





Section 1: Dental Practice Information

Practice Details				
Practice Name				
Practice Full Address				
	Postcode			
Practice Telephone Number				
Practice Manager Full Name				
Practice Manager email Address				
Practice Manager Tel No				
Do you agree for the practice details (name / address / website / tentative scheme) to be published on the national website?	Yes		No	

Section 2: Applicant Details: To be completed by all Applicants

Applicant 1

Applicant Full Name			
Applicant email address			
Applicant Mobile Number			
Gender	Male		Female
	Do not wish to disclose		
GDC Number		Performer No	
Type of training post applied for: <i>*tick all that apply</i>	Dental Foundation		
	Dental Therapy		
Are you applying to be a sole or joint Educational Supervisor?	Joint		Sole
Are you applying as a Clinical Supervisor?	Yes		No
Will you be present in the practice with a trainee dentist for minimum 3 days a week?	Yes		No
What is your minimum personal NHS UDAs commitment	< 500 UDAs		
	500 - 3,500 UDAs		
	3,500 - 7,500 UDAs		
	>7,500 UDAs		
Please provide the number of UDAs personally achieved by 31 March 2024			
What is the Practice UDA target?			

Applicant 2

Applicant Full Name			
Applicant email address			
Applicant Mobile Number			
Gender	Male		Female
	Do not wish to disclose		
GDC Number		Performer No	
Type of training post applied for: <i>*tick all that apply</i>	Dental Foundation		
	Dental Therapy		
Are you applying to be a sole or joint Educational Supervisor?	Joint		Sole
Are you applying as a Clinical Supervisor?	Yes		No
Will you be present in the practice with a trainee dentist for minimum 3 days a week?	Yes		No
What is your minimum personal NHS UDAs commitment	< 500 UDAs		
	500 - 3,500 UDAs		
	3,500 - 7,500 UDAs		
	>7,500 UDAs		
Please provide the number of UDAs personally achieved by 31 March 2024			
What is the Practice UDA target?			



Applicant 3

Applicant Full Name			
Applicant email address			
Applicant Mobile Number			
Gender	Male		Female
	Do not wish to disclose		
GDC Number		Performer No	
Type of training post applied for: <i>*tick all that apply</i>	Dental Foundation		
	Dental Therapy		
Are you applying to be a sole or joint Educational Supervisor?	Joint		Sole
Are you applying as a Clinical Supervisor?	Yes		No
Will you be present in the practice with a trainee dentist for minimum 3 days a week?	Yes		No
What is your minimum personal NHS UDAs commitment	< 500 UDAs		
	500 - 3,500 UDAs		
	3,500 - 7,500 UDAs		
	>7,500 UDAs		
Please provide the number of UDAs personally achieved by 31 March 2024			
What is the Practice UDA target?			

Applicant 4

Applicant Full Name			
Applicant email address			
Applicant Mobile Number			
Gender	Male		Female
	Do not wish to disclose		
GDC Number		Performer No	
Type of training post applied for: <i>*tick all that apply</i>	Dental Foundation		
	Dental Therapy		
Are you applying to be a sole or joint Educational Supervisor?	Joint		Sole
Are you applying as a Clinical Supervisor?	Yes		No
Will you be present in the practice with a trainee dentist for minimum 3 days a week?	Yes		No
What is your minimum personal NHS UDAs commitment	< 500 UDAs		
	500 - 3,500 UDAs		
	3,500 - 7,500 UDAs		
	>7,500 UDAs		
Please provide the number of UDAs personally achieved by 31 March 2024			
What is the Practice UDA target?			



Section 3: Dental Foundation & Dental Therapy Training Posts

How many **DENTAL FOUNDATION** posts are you applying for:

One	Two	Three	Four
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How many **DENTAL FOUNDATION THERAPY** posts are you applying for:

One

	Please select 'Yes' / 'No'	
	Yes	No
Please confirm that all Foundation Dentists and Dental Foundation Therapists you are applying for will work in their own surgeries throughout the Foundation Training Year		

Section 4: Timetables (please complete a separate timetable for all posts applied for)

DFT POST 1_Timetable 1

If ES works only 3 days a week, please provide the name of Clinical Supervisor (CS)

No more than one evening per week and one SATURDAY per month. If trainee attends study day on THURSDAY, please enter: 7hrs study day - these count towards a total of 35 weekly hours.

ES 1 Full name		Initials:	
ES 2 Full name (if joint)		Initials:	
ES 3 Full name (if joint)		Initials:	
CS Full name (if applicable)		Initials:	

Working hours between 8am and 8pm
35 total hours per week excluding breaks

	Monday		Tuesday		Wednesday		Thursday		Friday		Saturday		Total weekly hours
	Time	Trainer Initials	Time	Trainer Initials	Time	Trainer Initials	Time	Trainer Initials	Time	Trainer Initials	Time	Trainer Initials	
AM Start Time													35
AM Finish Time													
Break													
PM Start Time													
PM Finish time													
Total daily hours worked excluding breaks													

DFT POST 2_Timetable 2

If ES works only 3 days a week, please provide the name of Clinical Supervisor (CS)

No more than one evening per week and one SATURDAY per month. If trainee attends study day on THURSDAY, please enter: 7hrs study day - these count towards a total of 35 weekly hours.

ES 1 Full name		Initials:	
ES 2 Full name (if joint)		Initials:	
ES 3 Full name (if joint)		Initials:	
CS Full name (if applicable)		Initials:	

Working hours between 8am and 8pm 35 total hours per week excluding breaks													
	Monday		Tuesday		Wednesday		Thursday		Friday		Saturday		
	Time	Trainer Initials	Time	Trainer Initials	Time	Trainer Initials	Time	Trainer Initials	Time	Trainer Initials	Time	Trainer Initials	Total weekly hours
AM Start Time													35
AM Finish Time													
Break													
PM Start Time													
PM Finish time													
Total daily hours worked excluding breaks													35



DFT POST 3_Timetable 3

If ES works only 3 days a week, please provide the name of Clinical Supervisor (CS)

No more than one evening per week and one SATURDAY per month. If trainee attends study day on THURSDAY, please enter: 7hrs study day - these count towards a total of 35 weekly hours.

ES 1 Full name		Initials:	
ES 2 Full name (if joint)		Initials:	
ES 3 Full name (if joint)		Initials:	
CS Full name (if applicable)		Initials:	

Working hours between 8am and 8pm 35 total hours per week excluding breaks													
	Monday		Tuesday		Wednesday		Thursday		Friday		Saturday		
	Time	Trainer Initials	Time	Trainer Initials	Time	Trainer Initials	Time	Trainer Initials	Time	Trainer Initials	Time	Trainer Initials	Total weekly hours
AM Start Time													35
AM Finish Time													
Break													
PM Start Time													
PM Finish time													
Total daily hours worked excluding breaks													35



DFT POST 4_Timetable 4

If ES works only 3 days a week, please provide the name of Clinical Supervisor (CS)

No more than one evening per week and one SATURDAY per month. If trainee attends study day on THURSDAY, please enter: 7hrs study day - these count towards a total of 35 weekly hours.

ES 1 Full name		Initials:	
ES 2 Full name (if joint)		Initials:	
ES 3 Full name (if joint)		Initials:	
CS Full name (if applicable)		Initials:	

Working hours between 8am and 8pm 35 total hours per week excluding breaks

	Monday		Tuesdy		Wednesday		Thursday		Friday		Saturday		
	Time	Trainer Initials	Time	Trainer Initials	Time	Trainer Initials	Time	Trainer Initials	Time	Trainer Initials	Time	Trainer Initials	Total weekly hours
AM Start Time													
AM Finish Time													
Break													
PM Start Time													
PM Finish time													
Total daily hours worked excluding breaks													

Section 5: Dental Foundation **THERAPY** Training Post Timetables (please complete a separate timetable for all posts applied for)

DTFT POST 1_Timetable 1			
If the ES does not work the same 3 days as the DTFT, then a Clinical Supervisor (CS) will need to be nominated for the other days.			
No more than one evening per week and one SATURDAY per month. If trainee attends study day on THURSDAY, please enter: 7hrs study day - these count towards a total of 22.5 weekly hours.			
ES 1 Full name		Initials:	
ES 2 Full name (if joint)		Initials:	
ES 3 Full name (if joint)		Initials:	
CS Full name (if applicable)		Initials:	

Working hours between 8am and 8pm 22.5 total hours per week excluding breaks													
	Monday		Tuesday		Wednesday		Thursday		Friday		Saturday		
	Time	Trainer Initials	Time	Trainer Initials	Time	Trainer Initials	Time	Trainer Initials	Time	Trainer Initials	Time	Trainer Initials	Total weekly hours
AM Start Time													
AM Finish Time													
Break													
PM Start Time													
PM Finish time													
Total daily hours worked excluding breaks													22.5 hrs



Section 6: Declaration & Signatures

Practice Owner / Clinical Director

This section should be completed by the Practice Owner, Clinical Director or a designated person with the approval of the Practice Owner

Please answer: 'Yes, I confirm all the above' or provide a reason why you cannot confirm some of the points

1. All information and documentation provided is accurate and up to date.
2. All prospective Educational and Clinical Supervisors have consented to their names being listed in this form.
3. Declaration for CQC compliance is truthful and accurate.
4. The practice will be able to offer a training place(s) from 1st September 2025 to 31st August 2026.
5. Approval as a training practice does not guarantee a place on any NHS England, Workforce Training & Education, Thames Valley & Wessex Local Office training schemes.
6. If selected, the training practice and I will ensure that the Foundation Dentist is employed by the Lead Employer and hosted at the practice under the terms of the nationally agreed contract.
7. The practice is not applying to any other NHS England, Workforce Training & Education scheme this year.
8. The practice and the practice owner are not a subject of any disciplinary proceedings or investigations by the NHSE / ICB / GDC.
9. The practice agrees to be visited by NHS England, Workforce Training & Education, Thames Valley & Wessex Dental Directorate if deemed necessary, and understand that this may last between two and six hours.
10. Professional references will be requested from GDC and NHSE Commissioners by NHS England, Workforce Training & Education, Thames Valley & Wessex Dental Directorate.
11. The decision of NHS England, Workforce Training & Education, Thames Valley & Wessex Dental Directorate shall be final.
12. Personal information provided in this application form will be used in accordance with the General Data Protection Regulation 2018.
13. I understand that the practice may be offered a LTFT (Less Than Full Time) trainee and payments will be pro-rata'd accordingly.
14. This form has been completed with full approval of the Clinical Director and Practice Owner.

Applicant Declarations

This section should be completed by the Applicant (Educational Supervisor) only

Applicant Declarations please enter Yes or No					
1	I will be available from 1 st September 2025 in the practice to supervise a Foundation Dentist/Therapist and intend to remain working in this practice until August 2026	Yes		No	
2	I will be available to attend all mandatory Foundation meetings, conference and events as listed in the Applicant Guidance 2025-2026	Yes		No	
3	I understand that approval/selection as an Educational Supervisor does not guarantee me a place on the Foundation Training Scheme and that the decision of the recruitment panel shall be final	Yes		No	
4	I understand that I am providing you with personal information and that this will be used in accordance with the General Data Protection Regulation 2018	Yes		No	
5	I am not currently a subject of fitness to practice investigation or proceedings by a licensing or regulatory body in the UK and I do not have current conditions with the GDC or NHS England	Yes		No	
6	I agree for NHS England, Workforce Training & Education, Dental Office to seek references	Yes		No	
7	I hereby certify that the above facts are true to the best of my knowledge and belief	Yes		No	
Please provide further details if you are unable to certify that any of the above declarations are true					



Declaration Signatures

Practice Owner name	
Practice Owner signature	
Date	
Applicant 1 Name	
Applicant signature	
Date	
Applicant 2 Name	
Applicant signature	
Date	
Applicant 3 Name	
Applicant signature	
Date	
Applicant 4 Name	
Applicant signature	
Date	

EACH APPLICANT LISTED ABOVE NEEDS TO COMPLETE AND SIGN THIS APPLICATION FORM

Section 7: Supporting Documents

Mandatory supporting documents for each practice to be submitted together with this application form:

Supporting Document	Please select 'Yes' if provided / 'No' if not provided or N/A if not applicable		
	Yes	No	N/A
Clinical Supervisor(s) CV <i>if applicable</i>			
Self-Assessment Declaration Form			

Completed forms and supporting documents should be submitted to:

England.Dental.SouthEast@nhs.net

By 31 January 2025