

FORM B

Dental Foundation Therapy Training 2025-2026

Practice Owner & Educational Supervisors Joint Application

This form should be completed by

ALL NEW

Educational Supervisors and Training practices applying
for dental foundation therapy training posts 2025-2026
(This is not an application for employment)

To be completed in conjunction with
Dental Trainer Application Guidance 2025-2026

Application Form must be completed electronically and returned to
Sue.osullivan5@nhs.net

To be completed and signed by **PRACTICE OWNER** and **ALL APPLICANTS**

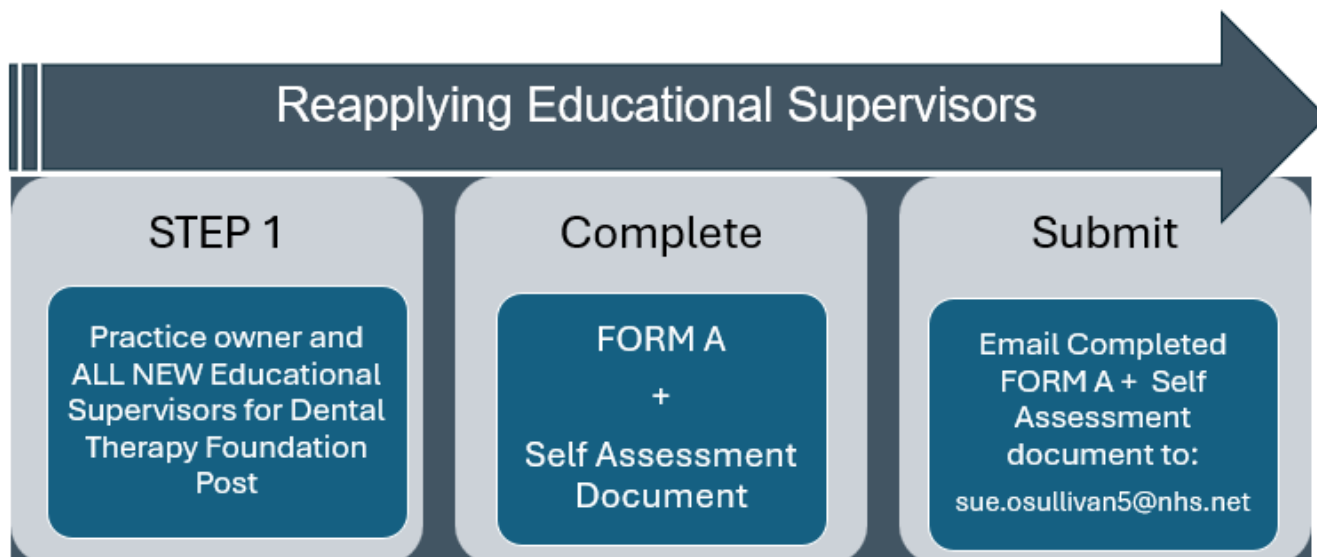


Contents

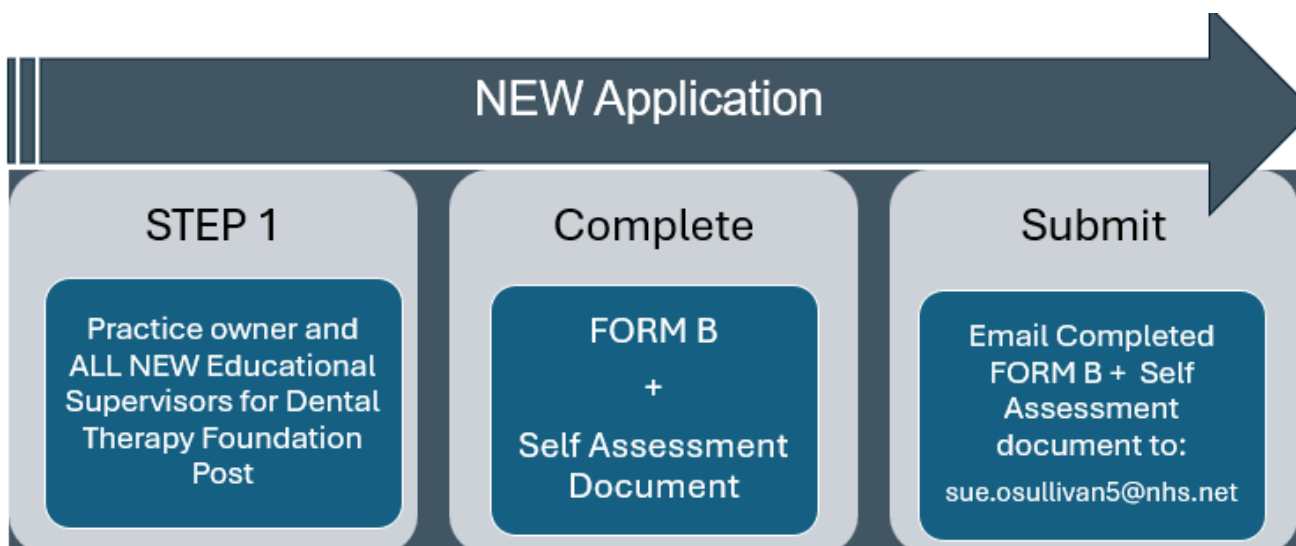
Application process step by step guide	3
Section 1	
Dental Practice Information	4
Section 2: Applicant Details	
Applicant 1	5
Applicant 2	6
Section 3: Training Posts	
Dental Therapy Foundation Training Posts	7
Section 4: Dental Foundation Therapy Timetable	
Dental Foundation Therapy Timetable Post	8
Section 5	
Declarations & Signatures	9-11
Section 6	
Supporting Documents	12

Application Process STEP BY STEP

Please refer to the ES Guidance 2025/2026 which provides comprehensive guidance for the recruitment process.



FORM B should be completed if you are applying as a NEW Practice or NEW Educational Supervisor



Section 1: Dental Practice Information

Practice Details				
Practice Name				
Practice Full Address				
	Postcode			
Practice Telephone Number				
Practice V/ODS Code				
Do you agree for the practice details (name / address / website / tentative scheme) to be published on the national website?		Yes		No
Latest practice CQC visit – date & rating <small>* If your CQC report rating is 'Requires improvement' or 'Inadequate', please include a copy of the CQC report when submitting your application</small>				
Practice Manager Full Name				
Practice Manager email Address				
Practice Manager Tel No				
Please indicate the ICS (Integrated Care System) the practice falls in				
Practice Ownership				
Practice Ownership Type				
Please state Limited Company/ Corporate name (if applicable)				
Clinical Director Name				
Clinical Director email Address				
Please list partners and their email addresses (if applicable)	Partner Name 1			
	Email Address			
	Partner Name 2			
	Email Address			
Please provide the name of the Sole Practice Owner and email address (if applicable)		Sole Practice Owner Name		

Section 2: Applicant Details: To be completed by all Applicants (Educational Supervisors & Clinical Supervisors)

Applicant 1

Applicant Full Name				
Applicant email address				
Applicant Mobile Number				
Gender				
GDC Number		Date of GDC first registration		
NHS Performer number				
Do you have current professional indemnity?	Yes		No	
Are you applying to be a sole or joint ES?	Joint		Sole	
Are you applying as a Clinical Supervisor?	Yes		No	
Type of training post applied for:	Dental Therapy			
Will you be present in the practice with a trainee dentist for minimum 3 days a week?	Yes		No	
How long have you been employed at your current dental practice?				
How many years' experience will you have working in General Dental Service or salaried service, including own foundation training year by 1 st September 2024				
What is your minimum personal NHS UDAs commitment				
Please provide the number of UDAs personally achieved by 31 March 2024				
What is the Practice UDA target?				

Applicant 2

Applicant Full Name				
Applicant email address				
Applicant Mobile Number				
Gender				
GDC Number		Date of GDC first registration		
NHS Performer number				
Do you have current professional indemnity?	Yes		No	
Are you applying to be a sole or joint ES?	Joint		Sole	
Are you applying as a Clinical Supervisor?	Yes		No	
Type of training post applied for:	Dental Therapy			
Will you be present in the practice with a trainee dentist for minimum 3 days a week?	Yes		No	
How long have you been employed at your current dental practice?				
How many years' experience will you have working in General Dental Service or salaried service, including own foundation training year by 1 st September 2024				
What is your minimum personal NHS UDAs commitment				
Please provide the number of UDAs personally achieved by 31 March 2024				
What is the Practice UDA target?				

Section 3: Dental Foundation & Dental Therapy Training Posts

How many **DENTAL THERAPY FOUNDATION** posts are you applying for:

One

	Please select 'Yes' / 'No'	
	Yes	No
Please confirm that all Dental Foundation Therapists you are applying for will work in their own surgeries throughout the Foundation Training Year		

Section 4: Dental Foundation THERAPY Training Post Timetable

DTFT POST_Timetable

If the ES does not work the same 3 days as the DTFT, then a Clinical Supervisor (CS) will need to be nominated for the other days.

No more than one evening per week and one SATURDAY per month. If trainee attends study day on THURSDAY, please enter: 7hrs study day - these count towards a total of 22.5 weekly hours.

ES 1 Full name		Initials:	
ES 2 Full name (if joint)		Initials:	
CS Full name (if applicable)		Initials:	

Working hours between 8am and 8pm 22.5 total hours per week excluding breaks													
	Monday		Tuesday		Wednesday		Thursday		Friday		Saturday		
	Time	Trainer Initials	Time	Trainer Initials	Time	Trainer Initials	Time	Trainer Initials	Time	Trainer Initials	Time	Trainer Initials	Total weekly hours
AM Start Time													
AM Finish Time													
Break													
PM Start Time													
PM Finish time													
Total daily hours worked excluding breaks													22.5 hrs

Section 5: Declaration & Signatures

Practice Owner / Clinical Director

This section should be completed by the Practice Owner, Clinical Director or a designated person with the approval of the Practice Owner

Please answer: 'Yes, I confirm all the above' or provide a reason why you cannot confirm some of the points

All information and documentation provided is accurate and up to date.

1. All prospective Educational and Clinical Supervisors have consented to their names being listed in this form.
2. Declaration for CQC compliance is truthful and accurate.
3. The practice will be able to offer a training place(s) from 1st September 2025 to 31st August 2026.
4. Approval as a training practice does not guarantee a place on any NHS England, Workforce Training & Education, Thames Valley & Wessex Local Office training schemes.
5. If selected, the training practice and I will ensure that the Dental Foundation Therapist is employed by the Practice
6. The practice is not applying to any other NHS England, Workforce Training & Education scheme this year.
7. The practice and the practice owner are not a subject of any disciplinary proceedings or investigations by the NHSE / ICB / GDC.
8. The practice agrees to be visited by NHS England, Workforce Training & Education, Thames Valley & Wessex Dental Directorate if deemed necessary, and understand that this may last between two and six hours.
9. Professional references will be requested from GDC and NHSE Commissioners by NHS England, Workforce Training & Education, Thames Valley & Wessex Dental Directorate.
10. The decision of NHS England, Workforce Training & Education, Thames Valley & Wessex Dental Directorate shall be final.
11. Personal information provided in this application form will be used in accordance with the General Data Protection Regulation 2018.
12. I understand that the practice may be offered a LTFT (Less Than Full Time) trainee and payments will be pro-rata'd accordingly.
13. This form has been completed with full approval of the Clinical Director and Practice Owner.

Applicant Declarations

This section should be completed by the Applicant (Educational Supervisor) only

Applicant Declarations please enter Yes or No				
1	I will be available from 1 st September 2025 in the practice to supervise a Foundation Therapist and intend to remain working in this practice until August 2026	Yes		No
2	I will be available to attend all mandatory Foundation meetings, conference and events as listed in the Applicant Guidance 2025-2026	Yes		No
3	I understand that approval/selection as an Educational Supervisor does not guarantee me a place on the Dental Therapy Foundation Training Scheme and that the decision of the recruitment panel shall be final	Yes		No
4	I understand that I am providing you with personal information and that this will be used in accordance with the General Data Protection Regulation 2018	Yes		No
5	I am not currently a subject of fitness to practice investigation or proceedings by a licensing or regulatory body in the UK and I do not have current conditions with the GDC or NHS England	Yes		No
6	I agree for NHS England, Workforce Training & Education, Dental Office to seek references	Yes		No
7	I hereby certify that the above facts are true to the best of my knowledge and belief	Yes		No
Please provide further details if you are unable to certify that any of the above declarations are true				



Declaration Signatures

Practice Owner name	
Practice Owner signature	
Date	
Applicant 1 Name	
Applicant signature	
Date	
Applicant 2 Name	
Applicant signature	
Date	

EACH APPLICANT LISTED ABOVE NEEDS TO COMPLETE AND SIGN THIS APPLICATION FORM

Section 6: Supporting Documents

Mandatory supporting documents for each practice to be submitted together with this application form:

Supporting Document	Please select 'Yes' if provided / 'No' if not provided or N/A if not applicable		
	Yes	No	N/A
Clinical Supervisor(s) CV <i>if applicable</i>			
Self-Assessment Declaration Form			

Completed forms and supporting documentation should be submitted to:

Sue.osullivan5@nhs.net