Workforce Training & Education
Thames Valley & Wessex
Dental Directorate

NHS England South East

## Thames Valley & Wessex
## Dental Foundation Training

# Application Guidance

FOR EDUCATIONAL SUPERVISORS (Trainers)
AND
TRAINING PRACTICES

## 2027–2028

# CONTENT


| | | |
|---|---|---|
| 01. | **Dental Foundation Training – General Information**<br>• Overview of the Programme<br>• How the programme is organised<br>• Dental Gold Guide<br>• Appointment of Foundation Dentists<br>• Educational Supervisor Role<br>• Conflict of Interest<br>• Appointment of Educational Supervisors (Trainers)<br>• Facts on Finance<br>• Educational Supervisor (Trainer) Responsibilities<br>• Standards for Training Practices<br>• Premises & Equipment<br>• Staff Support<br>• Educational Resources<br>• Educational Supervisor (Trainer) Attendance<br>• Explaining Options & Choices to Patients<br>• Private Work<br>• Activity Levels<br>• Record Keeping | Pg 3- 9 |
| 02. | **Application Forms and Supporting Documents** | Pg 10-11 |
| 03. | **Appointment of Existing Educational Supervisors (Introduced 2026)** | Pg 12 |
| 04. | **New Training Practice and New Educational Supervisor (Trainer) Approval Visit** | Pg 13 |
| 05. | **Developing Dental Educators Course (New Applicants) 2026** | Pg 16 |
| 06. | **Educational Supervisor and Training Practice - Essential Requirements** | Pg 17 |

# Section1: Dental Foundation Training – General Information

## Overview of the Programme

Thames Valley and Wessex Dental Office encompasses: Oxfordshire, Berkshire, Buckinghamshire and Milton Keynes, Winchester and Hampshire/IOW. Dental Foundation Training is a programme designed to support newly qualified Dentists entering NHS Primary Dental Care for the first time and completion of the programme will result in the dentist being awarded a nationally (UK) recognised Certificate of Completion of Dental Foundation Training.

Foundation Dentists are appointed to Thames Valley & Wessex Dental Office approved Training Practices for a period of 12 months and are required to attend all the Thames Valley & Wessex DFT Study Day Educational Programme, usually held on Thursdays, during term time.

## How the Programme Is Organized

WT&E Thames Valley & Wessex have an allocation of Dental Foundation / Early Years Dental Trainee placements that are set by the Department of Health and funded via NHS WT&E. Each trainee is assigned to a dental practice with an approved trainer who is their Educational Supervisor.

Overall organization of the scheme is the responsibility of the Postgraduate Dental Dean, Associate Dental Dean and Training Programme Directors, with day-to-day administration carried out by staff based in the Thames Valley & Wessex Dental offices and at Postgraduate Centres where the Day Release Programmes are held.

Trainees follow the UK Dental Early Years Foundation Training Curriculum and are expected to complete regular assessments and a number of written and practical assignments. Educational Supervisors (Trainers) carry out direct observation of trainees and complete assessments and other exercises with the Trainee and jointly record these in the e- portfolio.

**It is strongly advised that new Educational Supervisor (Trainer) applicants read the below documents to understand the expectations of the DFT programme:**

Link to current COPDEND Dental Foundation Training Programme Curriculum:

EYDT-CURRICULUM-SEPT-2026

## Dental Gold Guide

The Dental Gold Guide produced by COPDEND is the Reference Guide for Postgraduate Dental Foundation, Core and Speciality Training in the UK.

Please note that there are minimum clinical requirements to demonstrate Satisfactory Completion. Trainees are expected to provide a wide range of dental care and treatment. Therefore it is expected that an EYDT Training practice would ensure that the FD would get relevant experience during their training year. The latest version of the Dental Gold Guide can be found on the COPDEND website.

## Appointment of Foundation Dentists (DFTs)

Dental Foundation Trainees (DFTs) are appointed to Thames Valley & Wessex Schemes via the National Recruitment process and to training practices by the local Thames Valley & Wessex Dental Office allocation processes. They are employed by the Lead Employer, Royal Free London NHS Trust, work as NHS Dental Performers on the NHS Dental Performer List with a nationally agreed 12-month contract. **The Scheme start date is 1st September 2027**. This start date is non-negotiable. Educational Supervisors (Trainers) must be present in the practice and available throughout the month of September when DFT trainees will require induction and additional support and supervision.

On completion of the programme, there is no further obligation on either the Educational Supervisor (Trainer) or the DFT Trainee to enter into a further employment contract.

## Educational Supervisor Role

Educational Supervisors working within the same dental practice or separate dental practices can opt to share the role and responsibilities of education for one Foundation Dentist.

This is a demanding and challenging pivotal position, which calls for an individual who can combine a pragmatic approach to development with leadership, motivational and influencing skills. An efficient team player, you will have the ability to create a supportive and encouraging environment within which a Foundation Dentist can practice and improve his/her dental and management skills.

The objective of Dental Foundation Training is that the Foundation Dentist (FD) should be eligible to practice unsupervised as a performer within the NHS General Dental Services. The role of Educational Supervisor is therefore to directly supervise, support, encourage, educate, assess and mentor a Foundation Dentist in order to achieve this objective.

The application process for joint Educational Supervisors is the same as that of an individual Educational Supervisor. Both Educational Supervisors will need to be successfully appointed through the application and recruitment process as outlined further in this document.

## Conflict of Interest

Any Educational Supervisor with a close personal or business relationship with any of the Foundation Dentist applicants must declare this at the outset of the process and will not be permitted to be ranked by that Foundation Dentist.

COPDEND has issued guidance regarding training with family members which is available here.

## Appointment of Educational Supervisors (Trainers)

Educational Supervisor (Trainers) for NHS Primary Dental Care will be appointed by Thames Valley & Wessex Dental Office Educational Supervisor Selection Committee. All applicants will have to satisfy certain criteria regarding their suitability as Educational Supervisors (Trainers). At least 4 years' experience in NHS Primary Dental Care is required, together with commitment to training and continuing professional education. Applicants with 3 years' experience in NHS Primary Dental Care may apply as a joint Educational Supervisor (Trainer).

All new applicants will be visited in their practices by the Thames Valley & Wessex Dental Office visiting team before their appointment can be confirmed.

Appointment will be for one year only in the first instance, although Educational Supervisors (Trainers) who have performed satisfactorily for more than 2 consecutive years may be offered a 5-year appointment. This is subject to the Educational Supervisor (Trainer) having a Postgraduate Certificate in Medical or Dental Education or equivalent, and satisfactory participation in the Thames Valley & Wessex appraisal process, satisfactory educational quality assurance visits and subject to Thames Valley & Wessex Dental Office Quality Management processes.

Educational Supervisors (Trainers) are required to complete educational programmes both to comply with GDC requirements and to meet Thames Valley & Wessex Dental Office standards for educators. They are also expected to have a **personal minimum commitment to the NHS of 500 UDAs per annum** AND a **maximum of 7500 UDAs at the intended training practice** during the reference year (April 2025 to March 2026). Educational Supervisors (Trainers) that exceed 7500 UDAs will be given opportunity to show most recent pay statements as this is a pilot year for a maximum number of UDAs, unless they are working with a therapist.

## Facts on Finance

Information regarding DFT payments can be found here:

On appointment, Educational Supervisors (Trainers) will receive a training fee of £13,392 per annum (£1,116 per month). A sum representing the service cost of employing the Foundation Dentist of £5,437 per month is also paid, less any patient charges based on your Foundation Dentist's work. This allowance is determined nationally by the NHS and is published annually, normally in April, in the Statement of Financial Entitlement. The DFT salary is the responsibility of the Lead Employer – Royal Free London NHS Foundation Trust.

| | | |
|---|---|---|
| **Service Costs:** | **£65,244 per year** | **£5,437/month** |
| **Training Grant:** | **£13,392 per year** | **£1,116 /month** |
| **FD Salary:** | **£43,896 per year** | |

(All figures are representative of 2026/2027)

## Educational Supervisor (Trainer) Responsibilities

### You must:

- be an experienced and fully registered dentist with high clinical and ethical standards.
- have been working in NHS primary care for at least four years as an NHS Performer with some managerial experience.
- have a personal annual contract value of a minimum of 500 UDAs and a maximum of 7500 UDAs for the financial year 2025/26 at the intended training practice, and evidence of having personally completed this at the intended training practice.
- have time available to attend required Thames Valley & Wessex Dental Office interviews, meetings and educational events as well as support a trainee in the practice.
- not have been found in breach of your NHS terms of service or be under conditions imposed by the GDC within eighteen months prior to this application.

- agree and allow Thames Valley & Wessex Dental Office to contact the GDC and the NHS Area Team for professional references prior to appointment.

**You will be expected to:**

- complete the DFT Assessment Declaration Form
- sign an educational agreement with Thames Valley & Wessex Dental Office
- be willing to teach and support a newly qualified dentist.
- have excellent communication skills, insight into your own abilities and be willing to learn.
- be up to date and carry out a wide range of contemporary dental practice.
- provide a dedicated surgery and suitably experienced/registered nurse for a Dental Foundation Trainee (DFT) for 35 hours per week for 48 weeks of the year (i.e. excluding trainee's annual leave) to treat adults and children under the NHS
- be available in your practice for a minimum of three days a week when the DFT is in practice to advise and assist the DFT and ensure the DFT is supported and supervised at all times.
- provide a one-hour tutorial each week.
- attend the Developing Dental Educators Course if not previously completed
- attend some of the DFTs' day release sessions on the scheme to which you are appointed.
- attend a minimum of 14 sessions (half-days) of Thames Valley & Wessex Dental Office meetings and activities to support the trainee and the scheme

## Standards for Training Practices

As a general guide the standards of the BDA Good Practice Scheme or equivalent will be expected as a minimum. You must also comply with all current GDC standards, NHS terms of service, CQC registration and national legislation.

You will be expected to complete the DFT Self-Assessment Declaration Form having met all ESSENTIAL requirements.

**The Practice must be able to:**

- provide an adequate supply and range of NHS patients and clinical treatments for the DFT to meet the curriculum requirements.
- supply a surgery of an adequate size that is appropriately equipped and staffed.
- arrange a timetable that does not require the DFT Trainee to work as the sole Performer in the practice, except in very exceptional circumstances and ensures the DFT Trainee has working hours which comply with employment law.
- host a DFT and enter into a nationally agreed employment contract with the Lead Employer – Royal Free London NHS Foundation Trust. The working hours and patterns that are agreed in writing with the DFT Trainee prior to the commencement of the foundation year and any changes notified immediately to the Lead Employer and NHS England Thames Valley & Wessex Dental Office.

## Premises and equipment

The training practice will provide a dedicated surgery for use by the DFT. The surgery must be available to the trainee during normal working hours, and when the day release course is not being run. The surgery should be in close proximity to that of the Educational Supervisor (Trainer), preferably on the same floor. The practice and premises must comply with the current CQC regulations. The DFTs surgery must be capable of adaptation to accommodate both left and right-handed operators.

The DFTs surgery will be equipped with the full range of instruments necessary to provide all routine general practice dental surgery, including surgical extractions. It is expected that there will be enough sterile instruments instantly available to provide routine examination and care.

## Staff Support

The training practice will comply with current employment law, CQC and GDC requirements. Written contracts for all staff will be provided. All nurses supporting DFTs must be qualified dental nurses or as a minimum have at least one year's full-time experience as a Dental Nurse. The Foundation Dentists are in a period of rapid learning for the first 3 months and therefore should work with the same Dental Nurse throughout the entire period. Appropriate reception and support staff must also be available.

## Educational Resources

Access to current journals and other educational resources should be made available to DFTs. A computer with internet access should be available in the practice to enable e-learning and other relevant material to be used.

## Educational Supervisor (Trainer) Attendance

The Educational Supervisor (Trainer) must be available in the practice for at least three working days per week while the DFT is present (excluding holidays which must not exceed six weeks per year). It is expected that another experienced dentist (Clinical Supervisor) will be available on the premises when the Educational Supervisor (Trainer) is not present. **The Clinical Supervisor's CV should be submitted at the time of application**.

Cover arrangements must be made during any absence of the Educational Supervisor (Trainer) and the Training Programme Director kept informed. It is expected that the Educational Supervisor (Trainer) will be present/available throughout the first month to assure patient safety and close support for the trainee.

The practice must provide enough appropriate patients for the curriculum to be covered, the Foundation Dentist to be fully occupied and to carry out a full range of treatments including extractions, surgical, crowns, bridges and cobalt chrome dentures. The number of patients seen will increase with experience and this should be taken into account. The DFT should not be expected to carry an excessive workload.

## Explaining Options and Choices to Patients

It is expected that the vast majority of clinical work during the Foundation year will be carried out under the NHS General Dental contract.

The full range of NHS care should be offered to patients alongside all private options available to them. This will allow patients to make informed decisions about alternative private options.

## Private Work

The NHS GDS contracts do not support some specific treatment options, such as sports mouth guards or dental implants. Foundation Dentists should not place dental implants or use Botox or facial/dermal fillers in their Foundation Training year.

What is private and what is NHS work should be clearly written in the treatment plan and in-patient notes and there should be written evidence that patients have made an informed decision about any private treatment, having considered and been offered all available options. Information must be given to patients that clearly and accurately explain these options, their benefits, risks and costs, using form FP17DC. Any such private fees will accrue to the practice and must not be paid to the Foundation Dentist as an additional salary.

All work carried out by Foundation Dentists must follow the principles in GDC Standards for the Dental Team, in particular: putting patients first, clear communication, and informed consent.

## Activity Levels

The aim of Dental Foundation Training is that by the end of the year a Foundation Dentist can comfortably practise in the NHS as a performer and safely treat patients whilst delivering a reasonable level of contracted clinical activity.

There is a national UDA total expected to be achieved by foundation dentists of 1875 per year. While it is not an absolute target, it does provide an indication of minimum expected activity, along with detailed information about the numbers and types of clinical procedures carried out. We expect trainees will achieve this activity as a minimum by the end of your Foundation Training year.

Trainees should expect to achieve a requirement of clinical experience and activity (details to be provided in the Handbook at the later date).

Educational Supervisors (Trainers) and practices are encouraged to ensure trainees have a good mix of patients and treatments, allowing them access to both new and returning patients. If trainees are only given new patients or only high needs patients requiring stabilisation and phasing of treatment; they will be unlikely to achieve their activity requirement to see sufficient patients who need advanced restorative work. This is not ideal and may prevent the trainee from covering the DFT curriculum adequately and satisfactorily completing the year.

Trainees are expected to have sufficient direct experience of the full range of primary dental care including crowns, stainless steel crown, bridges, acrylic and cobalt chrome dentures as well as surgical extractions to enable them to work independently and without supervision by the end of the programme.

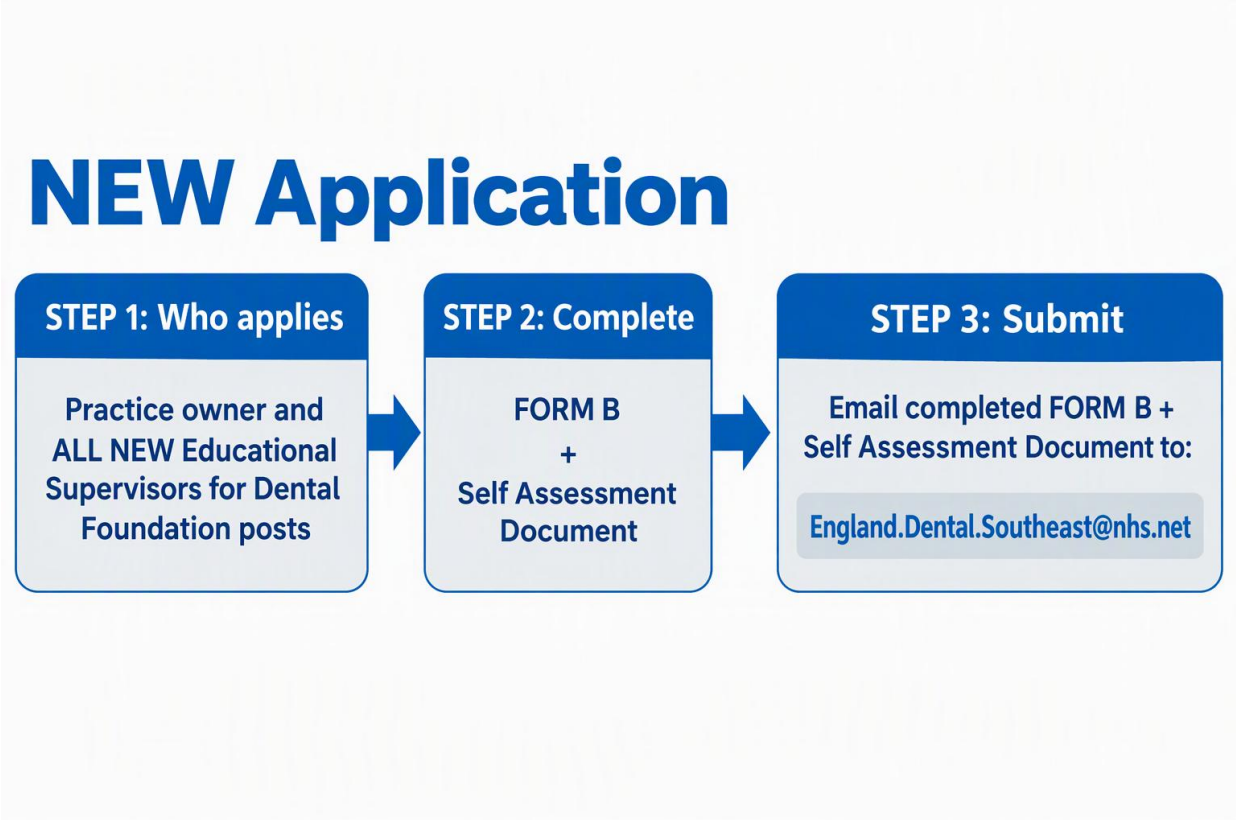
The performance of trainees who do not meet the required activity levels will be reviewed during the sign-off process, alongside other criteria. Practices that do not ensure sufficient and appropriate clinical activity is available for trainees may not be suitable for re appointment as training practices.

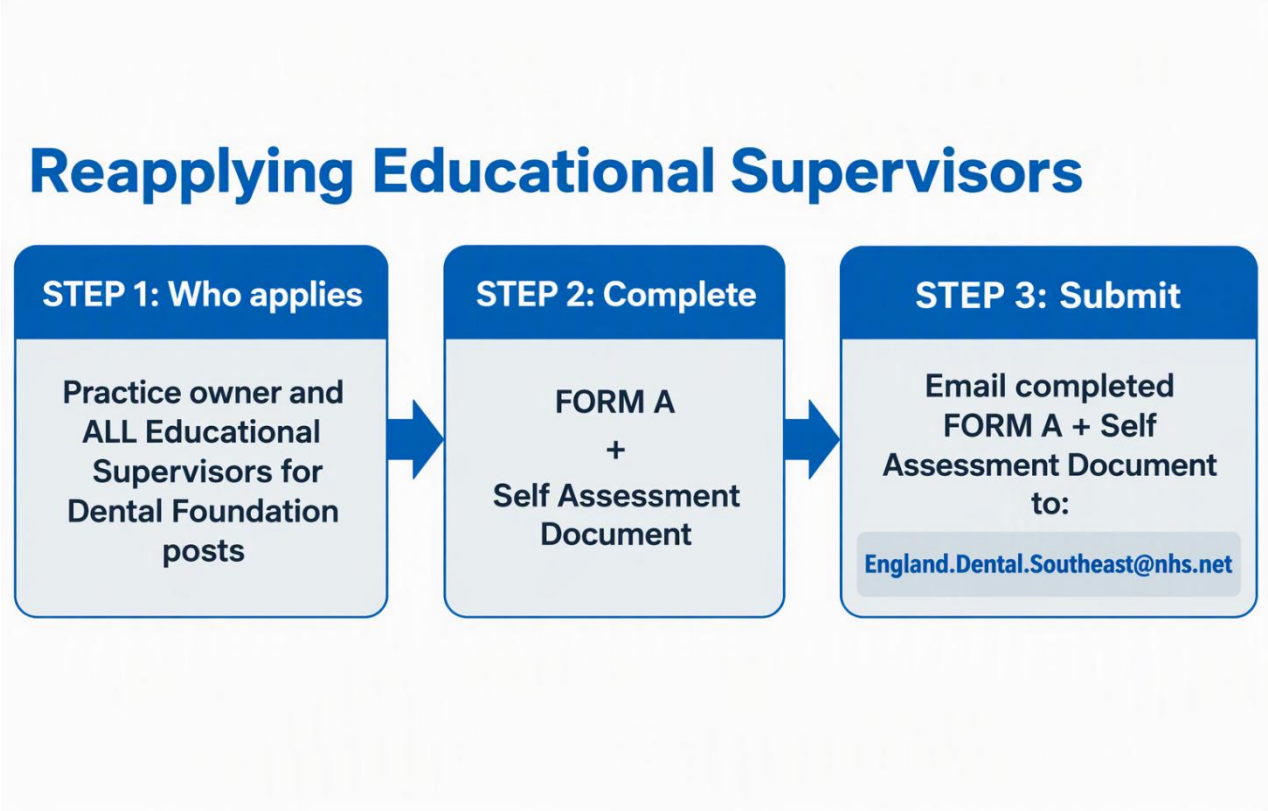
Educational Supervisors/Trainers or other dentists in the practice should never claim for work carried out by a foundation dentist, as this is fraudulent. Both the foundation dentist and educational supervisor/trainer would be at serious risk of referral to the GDC if this were to happen.

## Record Keeping

Records should be clear, legible and contemporaneous and comply with FGDP record keeping standards.

# Section 2: Application Forms and Supporting Documents



# Reapplication: current Educational Supervisors (Trainers)

## Practice Owner and Applicants should complete and sign FORM A

As part of the application process, we will assess **both** the practice environment and **each** individual Educational Supervisor (Trainer).

Each practice should declare the **number**, **type of training posts** and **names of all Educational Supervisors per post** in Form A and complete the timetable for each post applied for.

If you currently have a Less Than Full Time Trainee and wish to apply for an additional Foundation Training Post this should be identified on the application form.

**Form A must be accompanied by:**

- Self-assessment Declaration Form
- Clinical Supervisor's CV (if applicable)

Completed applications with supporting documentation must be emailed to:
england.dental.southeast@nhs.net **by 12 February 2027**.

---

# NEW Educational Supervisor (Trainer) Applications

## NEW Dental practices and NEW Educational Supervisors (Trainers) applying to become a training practice/educational supervisor should complete and sign FORM B.

As part of the application process, we will assess **both** the practice environment and **each** individual Educational Supervisor (Trainer).

Each practice should declare the **type of training post (Dental Foundation or Dental Therapy)** and the **names of all Educational Supervisors/Clinical Supervisors per post** in Form B and complete the timetable for the post applied for.

**Form B must be accompanied by:**

- Self-assessment Declaration Form
- Clinical Supervisor's CV (if applicable)

---

To complete either Form A or Form B and sign electronically please open them in Adobe Reader or Adobe Acrobat.

- Open Adobe Reader or Adobe Acrobat, then click 'File' and 'Open'. Select the PDF form that you want to fill in/change, then click 'Open' again, make changes, and 'Save As'. Rename the PDF file and save changes as a copy.
- Hover over interactive fields for instructions.
- **e-Signature/Digital ID**: click on 'Signature' field, click on 'Configure new Digital ID' button, select 'Create a new Digital ID' and continue, select 'Save to File', enter your name, email address, and select 'GB-United Kingdom' from the drop-down menu and continue, apply and confirm your password, click 'Save' button, select your signature and continue, enter your password again, and click 'Sign', then 'Save' to file. Your e-Signature should appear in the signature field.

# Section 3: Appointment of Existing Educational Supervisors (*Introduced 2025*)

## Current Educational Supervisors

If you are a current Educational Supervisor, your reapplication Form A, combined with your TPD Performance review provides evidence to the Thames Valley & Wessex selection committee to confirm your suitability to continue in your training role. Your TPD may complete a summary report about the practice and your current and previous performance as an Educational Supervisor as part of the mid-year and end of year performance reviews. The TPD may ask to see evidence of the following:-

1) ES Personal Development Plan
2) ES certificates of Evidence of compliance with GDC CPD requirements (current 5-year cycle CPD log / Equality and Diversity within previous 3 years) / Bullying and Harassment (within previous 3 years) / Information Governance (within previous 2 years)
3) Proposed Trainee / Educational Supervisor/Trainer Timetable of working hours
4) NHS End of year (2025-2026) practice contract reports downloaded from the NHS BSA Compass Portal)
5) Clinical appointment book
6) Evidence of engagement with the Thames Valley & Wessex appraisal
7) Evidence of attendance at core Thames Valley & Wessex mandatory education events

All applications will be assessed by the Thames Valley & Wessex Selection Committee. Any concerns highlighted from feedback or from documentary evidence within the learning portfolio are explored and the existing Educational Supervisor is either approved for the next training year or is referred to the Associate Postgraduate Dean for a performance review process. The outcome of the Performance Review can lead to the following:

(i) Educational Supervisor/Trainer is approved
(ii) Educational Supervisor/Trainer is approved with conditions
(iii) Educational Supervisor/Trainer is approved and placed on a reserve list, with conditions
(iv) Educational Supervisor/Trainer is not approved for training and developmental support is provided by NHSE

Training locations are approved on a rolling 5-year program, additionally training locations that have changed leadership/ownership are reviewed irrespective of the 5-year cycle.

Additionally training locations where feedback from other sources (i.e Training Programme Director or Foundation Dentist / Foundation Therapist feedback or/and feedback from other external sources – CQC / GDC / NHSE is received) will also be reviewed irrespective of the 5-year cycle.

Once training locations and Educational Supervisors (Trainers) are approved, they enter a further 5-year cycle subject to satisfactory performance. If you are offered the position of Educational Supervisor (Trainer) on a training scheme you will need to confirm this immediately since if you do not wish to take up this place another suitable candidate can then be offered a place as an Educational Supervisor (Trainer).

# Section 4: New Training Practice & New Educational Supervisor (Trainer) Approval Visit

## New Educational Supervisors (Trainers)

If you are applying as a new Educational Supervisor (Trainer) / training practice, the approval process takes part in two stages.

### Stage 1: Review of application Form B

Review of the application Form B which gathers essential information about both the Applicant/s and the Training Practice. The stage one application form checks suitability to be a Foundation Training Practice and applicant against the listed Person and Practice specification criteria. All applications that meet the essential criteria will be progressed onto Stage Two.

### Stage 2: The TPD Practice visit and interview

All new applicants will be interviewed in 2027 during their Practice Visit. Only if there are concerns, will this be followed up with a further interview by the Postgraduate Dental Dean and Associate Dental Dean.

All new eligible training practices and applicants will be visited by a Training Programme Director (TPD) from Thames Valley & Wessex Dental Office. All new applicants will be contacted to inform them of their practice visit date and time. The visit will be for approximately 90-120 minutes and **it will be necessary for you to put time aside for this visit**.

During the visit, the TPD will assess the facilities available within your practice, discuss and verify any queries that may have arisen from your application and provide an opportunity to meet and get to know potential Educational Supervisors. Areas for discussion include:

**Part 1: Discussion & Learning Plan**

i Day to day management of the Foundation Dentist in practice
ii. Practice Management
iii. Managing conflict
iv. Patient complaints

**Part 2: The Quality of Clinical and Educational Support**

i. Working hours in the practice
ii. E-Portfolio
iii. Protected learning time / available of clinical support / availability of equipment
iv. Project work / WBAs / ADEPTs / CBDs

**Part 3: The Quality of the practice as a Training Environment**

i. Foundation Dentist's diary / Appointment times / appointment types / patient types
ii. Reception and nursing support
iii. Clinical experience & activity / Skill mix

**Part 4: Self-Declaration**

A random audit of the DFT Self-Assessment Declaration form will take place at the visit.

A SMART action plan will be agreed for any areas of concern.

When the visit is completed, the TPD will summarise their findings on a Practice Visit form and a copy will be provided for your records.

Once training locations and Educational Supervisors are approved, they enter a 5-year cycle subject to satisfactory performance. If you are offered the position of Educational Supervisor (Trainer) on a training scheme you will need to confirm this immediately since if you do not wish to take up this place another suitable candidate can then be offered a place as an Educational Supervisor (Trainer).

# Section 5: Developing Dental Educators Course 2027

## This course is mandatory for Dental Foundation & Dental Therapy Educational Supervisors (Trainers)

FULL DETAILS OF THIS COURSE WILL BE RELEASED SHORTLY

It is also suitable for Clinical and Educational Supervisors (Trainers) in primary and secondary care, and GDPs and Dental Therapists interested in training in the future.

This four-day course is an opportunity for new and experienced Educational Supervisors (Trainers) in dental education to explore creative approaches to one-to-one teaching. The sessions will be lively and interactive, using case studies and examples from participants' own practice as dentists and dental educators. Participants will have the opportunity to critique a dental tutorial and develop their own skills in planning and delivering effective protected learning times (tutorials). Group work is used extensively, and experienced Educational Supervisors (Trainers) will have the opportunity to experiment with different facilitation styles.

### Course aims

By the end of the course participants will:

- have increased their understanding of the theory of adult learning and its application to dental education
- feel more confident in selecting appropriate methods of promoting learning
- be able to use a wider range of practical and effective tools for assessing learning
- be able to use the process of giving and receiving feedback more effectively.

All four days are mandatory in order to complete the course. Participants are required to complete a piece of Reflective Writing (500–750 words) between days 2 and 3, analysing an incident from their practice using one of the models introduced during the course.

The course is based on the Guidelines for Dental Educators (COPDEND May 2008) and will prepare participants for possible entry to the New Trainers Course which runs annually and leads to the Postgraduate Certificate in Medical and Dental Education (PGCMDE).

DAY 1: *To be confirmed*

**Adult learning, roles and responsibilities**

**Objectives**:

- To discuss the skills, knowledge and attitudes required in dental education
- To identify the complexity of roles which dental educators adopt and the factors influencing these
- To explore the different learning styles of Educational Supervisors (trainers) and trainees and the impact of these on the Educational Supervisor (Trainer): trainee relationship

DAY 2: *To be confirmed*

**Effective protected learning times (tutorials)**

**Objectives**:

- To explore a range of different types of protected learning times (tutorials)
- To devise aims and intended outcomes of different protected learning times (tutorials)
- To plan interactive and challenging protected learning times (tutorials)

## DAY 3: *To be confirmed*

**Assessment and feedback**

**Objectives:**

- To explore the principles behind assessment and the complexity of assessment in practice
- To identify personal strengths and tendencies when giving and receiving feedback
- To provide practical opportunities to give and receive feedback in difficult situations

## DAY 4: *To be confirmed*

**Relationships, challenges and conflict**

**Objectives**:

- To identify good practice in chairside teaching, using a clinical case study
- To explore the causes of tension and conflict in dental practices and methods of managing them
- To discuss the practical management of poor performance

**Course Leader Profile**

Dr Debbie Reed GDC: 106725 – EdD, MSc. PGCHE, BA (Hons), Cert Ed, FHEA, CCIPD, AssocFCGDent, ANCUP, GCGI. Reader in Lifelong Learning University of Kent, Debbie is an experienced and respected educator and academic. Her on-going leadership is instrumental to the design, development, validation and delivery of courses and apprenticeships for DCPs and other health and none health professional groups. Debbie is Reader at the University of Kent, research active, and influences through: teaching (the Applied Dental Professional Practice MSc pathway), publishing, regularly speaking at Conferences and via on-line-platforms, as-well-as contributing at national level and it actively involved the new College of General Dentistry and as an honorary president with British Society of Dental Hygiene and Therapy. Debbie has recently taken on a new role and is leaving Kent to start her new role as Associate Professor of Healthcare Studies at Kings.

**How to apply:**

To book your place please email brenda.athawes@nhs.net

# Section 6: Educational Supervisor & Training Practice Essential Requirements

| Environment and Practice Facilities | Essential | Desirable | Evidence | Assessment | |
|---|---|---|---|---|---|
| | | | | Application | Practice Visit |
| **Practice facilities meet NHS minimum standards GDC requirements** | ✓ | | • CQC registration<br>• Practice Information Leaflet<br>• Price list in patient area and on website<br>• CQC visit report and evidence of completed action plan | ✓ | ✓ |
| **Commitment to continuous improvement** | | ✓ | • BDA Good Practice<br>• Investors in People<br>• Denplan Excel Accreditation | ✓ | ✓ |
| **Practice can provide a full range of clinical procedures for a wide range of patients receiving NHS care** | ✓ | | • 2025/2026 End of Year Statement of Activity for training practice<br>• Current NHS contract with no exclusions (Confirmed by NHS Area Team reference if appointed) | ✓ | ✓ |
| **Practice provides significant amounts of advanced restorative care with the NHS** | | ✓ | • More than minimum measurable standards for practice as listed above | ✓ | ✓ |
| **Trainer Availability**<br>• **Trainee supervised clinically at all times**<br>• **Trainer present 3 days per week** | ✓<br>✓ | | • Completed timetable | ✓ | ✓ |
| **Trainer(s) present full-time** | | ✓ | • Completed timetable | ✓ | ✓ |
| **Reasonable Hours Worked** | | ✓ | • Completed timetable – minimum out of hours working, no more than 1 evening a week, 1 Saturday per month, with regular breaks | ✓ | ✓ |

# Each Applicant must fulfil each requirement

| Criteria | Essential | Desirable | MINIMUM MEASURABLE STANDARDS | Assessment | | | |
|---|---|---|---|---|---|---|---|
| | | | | Evidence | Application | Visit | Ref |
| **NHS Performer** | ✓ | | NHS Performer List in Thames Valley, Wessex, or Herts & South Midlands | Performer List Number Area Team Reference | ✓ | | ✓ |
| **Experience** | ✓ | | First registered with GDC on or before 31st August 2022 | GDC website | ✓ | | |
| **Professional Indemnity** | ✓ | | Current membership of Medical/Dental Protection Society | Copy of current certificate (new trainers) Self-declaration (existing trainers) | ✓ | ✓ | |
| **NHS commitment** | ✓ | | UDAs 500 – 7500 personal UDA commitment at the intended training practice, with no contract exclusions year ended March 2026. Joint trainers must both reach minimum | NHS Dental Services Year End Statement | ✓ | | |
| **Management, Leadership & Professionalism** | ✓ | | Demonstrates professional values, no adverse reports | GDC reference Area Team reference | ✓ | ✓ | ✓ |
| | | ✓ | Contributes to the NHS and/or dental profession outside the practice | | ✓ | ✓ | |
| **Knowledge of curriculum** | | ✓ | Demonstrates understanding of dental foundation curriculum, aims & objectives/ learning resources available | | ✓ | ✓ | |
| **Commitment to Dental Education** | ✓ | | Attendance at TVW Developing Dental Educators Course prior to 1st September 2027 (new applicants) | Booked on Developing Dental Educators course | ✓ | ✓ | |
| | | ✓ | Certificate in Medical/Dental Education | Completion of Cert Med Ed | | | |
| **Commitment to Lifelong Learning** | ✓ | | Meets all GDC CPD requirements | In line with GDC standards | ✓ | ✓ | ✓ |
| | | ✓ | Relevant postgraduate qualifications | Completion of qualifications | | | |
| | | ✓ | Significantly exceeds GDC CPD requirements | Exceed GDC requirements for CPD | | | |